

**REGISTRATION FORM**  
**2004 WORKERS' COMPENSATION SEMINARS**  
**FOR CONTINUING EDUCATION**  
**Sponsored by Alabama Workers' Compensation Division**

Complete Registration Form for each person attending and enclose Registration Fee.  
Make check payable to **WORKERS' COMPENSATION MEETING FUND** and mail to:

Department of Industrial Relations  
Attention WC Seminar  
Workers' Compensation Division  
649 Monroe Street  
Montgomery, AL 36131

Are you subject to the 8 CEU per year requirement? YES NO

Participant Name: \_\_\_\_\_  
Please type or print (all fields)

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Zip:** \_\_\_\_\_

Seminar Location: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_ Company Check \_\_\_\_\_

\_\_\_\_\_ Personal Check \_\_\_\_\_

Registration Fee:

\$65.00 (2) two weeks prior to seminar

\$75.00 less than (2) two weeks before seminar

\$85.00 day of seminar

**8:00 AM - 4:30 PM for all sessions**

**Wednesday, March 17, 2004**

**The Wynfrey Hotel**

100 Riverchase Galleria  
Birmingham AL 35244  
(800) 996-3739  
Hotel Rate: \$112.00  
Register by 5:00 PM  
February 17, 2004  
to guarantee rate.

**Thursday, July 22, 2004**

**The Wynfrey Hotel**

100 Riverchase Galleria  
Birmingham, AL 35244  
(800) 996-3739  
Hotel Rate: \$112.00  
Register by 5:00 PM  
June 21, 2004  
to guarantee rate.

**Thursday, Sept. 16, 2004**

**Perdido Beach Resort**

27200 Perdido Beach Blvd  
Orange Beach, AL 36561  
(800) 634-8001  
Hotel Rate: \$113.00  
Register by 5:00 PM  
August 16, 2004  
to guarantee rate.

## GENERAL INFORMATION

Section 25-5-293(a) of the Code of Alabama, 1975 as last amended, requires continuing education for all personnel who handle Alabama workers' compensation claims. Eight (8) continuing education units which are approved by the Workers' Compensation Division must be obtained each calendar year. Any person not accumulating the necessary continuing education units will be placed on probation. Violation of the requirement for the second year will result in the suspension of the privilege to handle workers' compensation claims in Alabama.

Participants who attend the 1 day seminar will earn eight (8) Continuing Education Units (CEUs). Credits will also be given for attending the AWCO, Inc. (Alabama Worker's Compensation Organization, Inc.), ASIA (Alabama Self-Insurers Association) and OHS (Occupational Health Safety Workers' Compensation Seminar) Conferences. *Contact those organizations for registration information.*

**AWCO, INC.** – May 12-14, 2004 – Mobile, AL **(8 Credits)**  
Contact Linda Hess (800) 277-7500 ext 9175  
**ASIA** – January 22-23, 2004 – Birmingham, AL (8 Credits)  
**ASIA** – August 15-17, 2004 – San Destin, FL **(8 Credits)**  
Call (800) 366-3439 for registration information

**REGISTRATION FEE IN ADVANCE IS REQUIRED.** Complete one registration form for each enrollee and return with \$65 to the Department of Industrial Relations, **Attention: WC Seminar**, Workers' Compensation Division, 649 Monroe Street, Montgomery, AL 36131. The seminar fee includes educational material, lunch, continental breakfast and refreshment breaks. **AS YOUR CONFIRMATION**, a receipt/confirmation will be mailed upon receipt of the registration form. If payment is not received 2 weeks prior to the event, the fee is \$75.00. If payment is paid the day of the seminar, the fee is \$85.00. Additional registration forms may be obtained by accessing the DIR web site, [www.dir.state.al.us](http://www.dir.state.al.us) and clicking on Education.

**Make checks payable to the WORKERS' COMPENSATION MEETING FUND.**

**ABSOLUTELY NO REFUNDS UNLESS CANCELLATION IS GIVEN FOUR (4) WORKING DAYS PRIOR TO SEMINAR.** *Enrollees who fail to attend the seminar and do not give prior cancellation notice will be required to pay another registration fee if they wish to attend a future seminar.* However, we gladly accept substitutions.

**THE FORMAT HAS CHANGED WITH ONLY THREE SEMINARS BEING OFFERED BY THE DEPARTMENT OF INDUSTRIAL RELATIONS, THEREFORE THE SPACE IS LIMITED TO THE FIRST 350 APPLICANTS PER SEMINAR. WALK-INS WILL NOT BE GUARANTEED ADMITTANCE.**

In making your hotel reservations, specify the Workers' Compensation Seminar to get the special rates. A block of rooms has been reserved. **In order to receive the special room rates you must make your hotel reservations at least 30 days prior to the meeting.**

The seminar focuses on all aspects of workers' compensation and topics may include :

- Legal Discussion - Attorneys and Judges
- Legal Update/Case Law
- Drug Testing
- Medical Discussion and Issues
- Legislative Update
- Claims Handling

Each seminar will vary some in the topics and speakers.